

WESTERN CANADIAN CROP PRODUCTION SHOW SASKATOON, SASKATCHEWAN EXHIBITOR CONFIRMATION PACKAGE



We are pleased to advise you that your application has been accepted for display space at the 2018 Western Canadian Crop Production Show. Please take the time to read the information below.

The following are some of the Show Facts and Highlights:

- The Crop Production Show will be held at the Prairieland Park Trade Centre.
- **GENERAL MOVE IN TIMES:**
Sunday, January 13, 2019 8:00 a.m. to 5:00 p.m.
Exhibitors are encouraged to move in Sunday.
Monday, January 14, 2019 8:00 a.m. to 11:00 a.m.
Carry in items only on Monday. Must be ready for show opening at Noon Sharp!
- **LARGE EQUIPMENT MOVE IN TIMES BY APPOINTMENT:**
Thursday, Friday & Saturday January 10,11,12, 2019 8:00am – 5:00pm
Large Exhibitors: Prairieland Park will contact you to confirm a move-in time.

VERY IMPORTANT NOTICE: Companies with large equipment MUST call ahead and make routing arrangements. It is your responsibility to contact City of Saskatoon Infrastructure Services to secure permits for oversize equipment. Please note, any equipment over 24' wide, must have a police escort. Contact the City of Saskatoon at 306-975-1450.

Our corporate policy at Saskatoon Prairieland Park Corporation prohibits us from unloading any equipment using multiple forklifts or unloading material over 10,000 lbs.

Door sizes are: Hall C - 24' wide x 20' high - Door # 7 Hall A - 18' wide x 14' high – Door #4
Hall E - 20' wide x 20' high – Door # 15 Hall D - 24' wide x 20' high – Door #1
Hall B – 18' wide x 14' high – Door # 9

NEW

Forklift Assistance: Forklifts and operators will be available during set-up and tear down times. Operators may be contacted from the Show Office. Prairieland Park assumes no responsibility for damage to display or equipment, which may result, directly or indirectly, from the use of the Prairieland Park forklift and operator or other equipment.

There is no fee for standard load and unload forklift service. However if show management considers operators and equipment are required for an extended period of time a fee will be charged.

- Mailing Address: P.O. Box 6010, Saskatoon SK, S7K 4E4
Courier Address: 503 Ruth Street West, Saskatoon, SK, S7M 0G7
When shipping material to the show, clearly mark for Crop Production Show with your company name and booth number on it. We will accept shipments starting on Friday, January 5.
- **CHECK IN** at the **SHOW OFFICE** in Hall D upon arrival to receive exhibitor kits and exhibitor admissions. Exhibitors will receive 2 exhibitor admission pins per booth (Maximum of 30/company). Additional exhibitor admission pins may be purchased at \$25.00 each for the week. Regular admission to the show is \$15.00 per person each day.
- All catering and/or beverage service arrangements, in exhibit booths, must be made through our Food & Beverage Department. Contact Sharon Odnokon, (306) 683-8887 or email: sodnokon@saskatoonex.com
- SHOW DATES & TIMES are: 12:00 Noon - 6:00 p.m. Monday, January 8
9:00 a.m. - 5:00 p.m. Tuesday, January 9
9:00 a.m. - 5:00 p.m. Wednesday, January 10
9:00 a.m. - 5:00 p.m. Thursday, January 11
- **EXHIBITOR'S BREAKFAST**
7:30 a.m. to 8:45 a.m., Tuesday, January 9, Hall D Concession
Sponsored by the *WESTERN PRODUCER*
- **BARLEY BASH - EXHIBITOR'S MIXER**
6:00 p.m., Monday, January 8, Hall D Concession
Sponsored by TOP CROP MANAGER MAGAZINE & MOLSON COORS
- **MOVE OUT TIMES:** Thursday, January 11 5:00 p.m. - Midnight
Friday, January 12 8:00 a.m. – Noon
Move out prior to 5 pm, January 11 will not be tolerated. Early move out will affect future booth locations.
- **DISPLAY ACCESSORIES** can be ordered through Handy Special Events. Please see their order information.

For more information, call Lori Cates at (306) 931-7149 Toll Free:1-888-931-9333
Email Address: or lcates@saskatoonex.com